

Information Technology Authorization Committee

Project Review

March 23, 2016

Action Item

Agency: Arizona Department of Liquor Licenses and Control (DLLC)
Project Name: Licensing and Imaging Replacement System
Project Number: LL15001
ASET Oversight Manager: James Dean / Jeffrey Crane

On October 27, 2014, a Pre-PIJ was approved with conditions by ADOA-ASET for DLLC to issue a Request for Proposal (RFP) and evaluate options to procure and implement a new licensing solution to replace the current system. This system was implemented in 1991, is costly to maintain, and has reached the end of life and support. The new solution will integrate both licensing and document imaging. A combined document and licensing system will enhance customer service through automated forms with an ability to update information online. Additionally, system software and maintenance updates will occur as part of a new, supported solution. This integration will improve the license issuance and fee collection process, as well as the overall management and maintenance role of the Investigation and Compliance division. Additionally, the new system will allow DLLC a more agile and responsive approach to legislative requirements.

DLLC has completed the evaluation and assessment of vendor responses to the solicitation, has selected a preferred solution, and is ready to award. As the solicitation is currently active, the PIJ does not identify a selected vendor or represent detailed costs per State procurement rules. An executive session may be required should ITAC wish to discuss vendor specifics, specific budgeted costs, or the overall selection process in more detail.

Motion Options:

ITAC Approval:

ITAC Conditional Approval:

The Arizona Strategic Enterprise Technology Office recommends ITAC approval of the technology project with the following Conditions:

1. Upon award, the Arizona Department of Liquor Licenses and Control (DLLC) must notify ADOA-ASET and the Information Technology Authorization Committee (ITAC) via a formal communication regarding the identity of the selected vendor and final proposed costs.
2. The DLLC will work with ADOA-ASET Security, Privacy, and Risk (SPR) to ensure the appropriate security controls are in place, in regards to the approved solution, in order to protect State data.

ITAC Disapproval: