

Information Technology Authorization Committee

Wednesday, May 27, 2015

1:00 p.m. – 3:00 p.m.

Arizona Department of Administration

100 N. 15th Avenue, Suite 300

Phoenix, Arizona 85007

Minutes

Present

Jim Apperson	State Government (Thomas Colombo in attendance)
Tom Betlach (V)	Agency Director - Teleconference
David Byers (V)	Supreme Court
Peter Graves (V)	Private Industry - Teleconference
Daniel Mazzola (V)	Private Industry – Teleconference
Morgan Reed (V)	Private Industry
Michael Policky (V)	Private Industry - Teleconference
David Raber (V)	State Government
Senator Don Shooter	Senate
David L. Stevens (V)	Local Government
Representative David Stevens	House of Representatives
Mike Lettman	ASET, Acting Chair
Richard Stavneak	JLBC

Absent

Michael Jeanes	State Government Office
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Call to Order at 1:06 p.m. by Acting Chairman, Mike Lettman

Director's Report

No follow-up items from last meeting

Exhibit 1

Approval of April 22nd, 2015 Minutes

Motion to approve by David Byers; second by David Raber. APPROVED

Pursuant to A.R.S. 38-341-01(B), minutes of the Information Technology Authorization Committee are recorded by tape recorder. Taped minutes are maintained permanently in the ADOA ASET Office. Public access and review of ITAC minutes are available by appointment Monday through Friday during normal business hours. Please contact Regina Bernal at 602- 364-4770 to arrange for an audit of the tape-recorded proceedings.

Exhibit 2

Arizona Department of Education

ED14002 – AELAS School Finance – SAIS Payment CSF

Amend project to extend the project into Fiscal Year 2017, add Fiscal Year 2016 Automated Project Funds, and fix school finance calculation issues in Fiscal Year 2015

Eddy Cheng – Strategic Oversight Program Manager

Mark Masterson – Arizona Department of Education - Speaker

Motion to approve by Thomas Betlach; second by Peter Graves. Motion Approved with conditions

1. ADE must identify a funding source and amend the PIJ to reflect cost required to complete the full scope of the project, for ADOA-ASET and ITAC review and approval, prior to expenditure of additional funding beyond the FY2016 APF allocation.
2. Given the required independent third-party reviews of project progress, ADE will make the results of the reviews available to ITAC and the Joint Legislative Budget Committee (JLBC) as of the end of each calendar quarter, if requested.
3. Prior to any acquisition other than Professional & Outside Services identified in the approved PIJ, ADE must provide detailed information, including pricing, quantity, and description, regarding the proposed technology or services and obtain approval from ADOA-ASET, and ITAC if required, before proceeding with the planned expenditure.

Exhibit3

Arizona Department of Education

ED14005 – SIS Opt In

Amend project to extend the project into Fiscal Year 2016, add Fiscal Year 2016 Automated Project Funds to continue the support of LEA's seeking to transition to the Edupoint SIS system

Eddy Cheng – Strategic Oversight Program Manager

Mark Masterson - Arizona Department of Education - Speaker

Motion to approve by Thomas Betlach; second by Daniel Mazzola. Motion Approved with conditions

1. ADE shall work with ADOA-ASET to help ensure that the contract to be established with the selected vendor provides appropriate levels of protector for the State in regard to cloud-based vendor solutions.
2. Should additional consulting services or software be required to implement the proposed vendor solution, ADE must amend the PIJ to reflect the additional expense and submit it to ADOA-ASET for review and approval prior to further expenditure of funds.
3. Given the required independent third-part reviews of project progress, ADE will make the results of the reviews available to ITAC as of the end of each calendar quarter.
4. ADE shall report information regarding project funding inflows, expenditures and progress to the ITA at least annually and/or as requested. Project expenditures are not to exceed approved PIJ development costs without further ADOA-ASET and ITAC authorization.
5. ADE shall identify a funding source for the development and operational costs beyond FY2016, and obtain approval from ADOA-ASET, and ITAC if required, prior to expenditure of additional funding beyond the FY2016 APF allocation.

Exhibit 4

Arizona Department of Education

ED15004 – AELAS Arizona Education Data Standard (AzEDS)

Project to create a hybrid solution to receive LEA Student Information System (SIS) information from both the legacy (SAIS) and new AzEDS transaction processing system, complete the certification of LEA SIS vendors, retire SAIS, and complete the transition to the ED-FI model in FY2016 and FY2017

Eddy Cheng – Strategic Oversight Program Manager

Mark Masterson - Arizona Department of Education - Speaker

Motion to approve by David Stevens; second by David Byers. Motion Approved with conditions

1. ADE shall provide an informational update to ITAC on a quarterly basis, or as otherwise requested, to include the required third party review report currently provided to ADOA-ASET and JLBC. Should the quarterly update indicate that this project or other associated projects are at risk of failing to achieve intended results, ADOA-ASET may recommend that future funding be temporarily suspended pending the successful implementation of the risk mitigation plan. ADE will include ADOA-ASET in all meetings with the 3rd party review consultants until the risk mitigation plan is fully implemented.
2. ADE shall identify a funding source for the development costs associated with the project beyond the current FY2016 APF allocation.

Exhibit 5

Arizona Department of Transportation

DT14005 – Motor Vehicle Division Legacy Systems Replacement

Annual update for the project to modernize the aging MVD legacy systems as the second phase of the Agency's strategic eGovernment initiative.

Joyce Raschiatore – Strategic Oversight Program Manager

James Dean – Strategic Oversight Program Manager

David Knigge – Arizona Department of Transportation - Speaker

Eric Jorgensen – Arizona Department of Transportation - Speaker

Rita Sky – Arizona Department of Transportation - Speaker

Informational Item

Exhibit 6

Arizona Department of Administration

AD15009 – Arizona Enterprise Services Platform

Informational briefing regarding implementation of a web-based multi-tenant auto scaling platform to provide State agencies a central development and deployment location for applications and services

JR Sloan – Acting Chief Strategy Officer/Deputy State CIO - Speaker

Prasad Putta – Acting Chief Technology Officer

Informational Item

Meeting Adjourned at 3:12 p.m. by Chairman Mike Lettman

Next Meeting Scheduled June 24, 2015

RB