

Information Technology Authorization Committee

Wednesday, January 27, 2017

1:00 p.m. – 3:00 p.m.

Arizona Department of Administration

100 N. 15th Avenue, Suite 460

Phoenix, Arizona 85007

Minutes

Present

David Byers (V)	Supreme Court
Eddie Cook (V)	Private Industry
Peter Graves	Private Industry - Teleconference
Michael Jeanes (V)	State Government Office - Teleconference
Daniel Mazzola (V)	Private Industry – Teleconference
Morgan Reed (V)	Private Industry
JR Sloan	ASET, Acting Chair
Richard Stavneak	JLBC – Rebecca Perrera in attendance
David L. Stevens (V)	Local Government - Teleconference

Absent

Tom Betlach (V)	Agency Director
Michael Policky (V)	Private Industry
Senator Don Shooter	Senate
Representative David Stevens	House of Representatives

Call to Order at 1:03 p.m. by Acting Chairman, JR Sloan

Director's Report

No follow-up items from last meeting

Exhibit 1

Approval of December 16th, 2015 Minutes

Motion to approve by Michael Jeanes; second by David L. Stevens. Approved

Pursuant to A.R.S. 38-341-01(B), minutes of the Information Technology Authorization Committee are recorded by tape recorder. Taped minutes are maintained permanently in the ADOA ASET Office. Public access and review of ITAC minutes are available by appointment Monday through Friday during normal business hours. Please contact Regina Bernal at 602- 364-4770 to arrange for an audit of the tape-recorded proceedings.

Exhibit 2

Arizona Department of Health Services

HS15001- Women, Infant, Children Electronic Benefit transfer (WIC-EBT)

The Arizona Department of Health Services (ADHS) will procure and implement a vendor-hosted web-based benefits solution to replace the current paper-based food benefit insurance and redemption system.

James Dean – ASET/Strategic Program Oversight Manager

Jeff Crane – ASET/Strategic Program Manager

Paula Mattingly – ADHS/Assistant Director/CIO

Sheila Sjolander – ADHS/Assistant Director Public Health Prevention Services

Cindy Smith – ADHS/Assistant Director/CFO

Motion to approve by David Byers; second by Morgan Reed. Motion Approved with conditions

1. Prior to transmitting any State data between the vendor and the State, ADHS will provide information regarding the security controls that will be implemented, and work with ADOA-ASET to help ensure appropriate levels of protection are in place, including the completion of the baseline security checklist as required.
2. Upon award, ADHS must notify ADOA-ASET and the Information Technology Authorization Committee (ITAC) via a formal communication regarding the identity of the selected vendor and final proposed costs.

Meeting Adjourned at 1:35 p.m. by Chairman JR Sloan

Next Meeting Scheduled February 24, 2016