Information Technology Authorization Committee
Wednesday, September 23, 2015

1:00 p.m. – 3:00 p.m.

Arizona Department of Administration

100 N. 15th Avenue, Suite 460

Phoenix, Arizona 85007

Minutes

Present

David Byers (V)	Supreme Court – Stewart Bruner-in attendance
Michael Jeanes (V)	State Government Office – in attendance
Daniel Mazzola (V)	Private Industry – Teleconference
Morgan Reed (V)	Private Industry- Teleconference
Tom Betlach (V)	Agency Director - Teleconference
Mike Lettman	ASET, Acting Chair
Richard Stavneak	JLBC – Rebecca Perrera in attendance

Absent

David Raber (V)	State Government
David L. Stevens (V)	Local Government - Teleconference
Michael Policky (V)	Private Industry
Representative David Stevens	House of Representatives
Peter Graves (V)	Private Industry
Senator Don Shooter	Senate

Official start time is 1:24 p.m.

1. **Call to Order** at 1:31 p.m. by Acting Chairman, Mike Lettman
Call to Role

2. **Director's Report**
No follow-up items from last meeting

3. **Approval of August 26, 2015 Minutes?**   Exhibit 1
Stewart Bruner says there are small grammar tense changes needed in several in sentences and he has provided the corrections. Tom Betlach made the motion to APPROVE the minutes with the corrections provided by Stewart. It was seconded by Michael Jeanes.

4. Arizona Department of Economic Security   Exhibit 2

Presenting Clark Lathrum - ADOA-ASET, DE15010 – Replacement Analysis for the Arizona tracking and locate automated system (ATLAS)

Clark Lathrum- ADOA presenting with Steven Welch, Andy Miller, Jeff Star from DES. This is for a contracting firm to evaluate the tracking system known as ATLAS.

This project is heavily funded by the Federal government. It is one of the largest systems in the agency. Child Support Services needs to establish the new system it is approaching the 20 year old mark. There is over $743M parent payments processed annually for 209K children.
There are currently 4 million lines of code, and transactional count is 1.9B. There are 720 screens of info shared with state and federal reporting partners.
Currently, DES has challenges with mainframe, maintaining staffing is challenging, green screen has security challenges, and flexibility of codes to adept to business processes are risky. Reporting is not currently automated.

Phase 1 is 12-18month 2/3rd fed funding to 1/3rd
Phase 2 multi-year effort federal funding 2/3rd to 1/3rd

Phase I is the feasibility study to develop objectives and study of other systems, define business requirements, identify alternatives, cost benefits, and support federal reviews.

Any questions? No questions.

Stewart Bruner moves to go into executive session, and Michael Jeanes seconds the motion.

Executive session starts 1:37 p.m.
Regular session resumes 1:53 p.m.

Any more questions?

Michael Jeanes asks - What is the timeline?
A: We expect 12-18 months for the 1st phase and it depends on system for the 2nd phase anywhere from 3-5 years.

Rebecca Perrera asks - is it on the mainframe now?
A: Yes, due to the federal process they will look at the system and staying on the mainframe is an option but there may be more alternatives.

Stewart Bruner asks -   Is there an actual roadmap from the feds for the replacement?
A: Yes, there is a well-documented process and they review the RFP to make sure we follow their process.

Recommend approval with the discovery stages, feasibility study, until full PIJ is submitted to ASET for approval.

Motion to APPROVE by Stuart Bruner with the condition "Should the final costs exceed projected costs by 10% or more, review and approval of the amended PIJ by the Information Technology Authorization Committee (ITAC) will be required before the project can proceed", 2nd by Jeanes to original PIJ

5. **Arizona Department of Transportation**   **Exhibit 3**
   DT15001_A- PC Refresh

James Dean & Joyce Raschiatore, ASET program managers for original PIJ 8/27/14
ADOT is back asking to amend the PIJ awarded in March 2015
Rich Nacinovich, Valerie Irwin, Procurement mgr.

Alternate approach – no change in deliverables we continue to have a high rate of failure. Decision to replace computers every 5 years was made.
Working to obtain a 5 year low interest loan for refresh.

Questions?

Stewart Bruner asks – I am not aware after any lease where the vendor would come in and take the computers. Why wouldn't you just extend it for 2 more years after the 3 year lease is up?
A: If we keep paying that long the cost would exceed value of hardware.

Mike Lettman asks – Was their an option to keep it after lease and buy it?
A: No, there was a technicality in the procurement.

Michael Jeanes states a letter was provided to members before the meeting on this issue and he does not believe this is the venue to address procurement concerns brought forth in the letter.

Stewart Bruner questions there are operational costs for 5 years plus adobe operating costs for the enterprise agreement. What is the statewide enterprise agreement for

ADOBE, is it ADOT specific? It would be beneficial in negotiations for enterprise licensing statewide. Did you work with ADOA-SPO and did they advise you to go forward? Please follow up and verify. Were there any concerns that this enterprise agreement will it hinder process we are working on now?

Motion to APPROVE with conditions by Stewart Bruner and 2nd by Michael Jeanes

6. **Arizona State Retirement System**   **Exhibit 4**
    RT13001- Oracle Modernization

Informational item from the Arizona State Retirement System (ASRS), they are required provide an annual update to ITAC regarding the status of this project.

Any Questions?

Stewart Bruner has concerns that no one from Retirement is here. ADOA staff offered to have them at a meeting if requested and necessary.

No other business meeting motion to ADJORN by Michael Jeanes, and 2nd by Stewart Bruner.

Meeting concluded at 2:21 p.m.