**Information Technology Authorization Committee**

**Wednesday, April 22, 2015**

**Start Time: 1:06pm – End Time: 1:58pm**

**Arizona Department of Administration**

**100 N. 15th Avenue, Suite 300**

**Phoenix, Arizona 85007**

**Minutes**

**Present**

Tom Betlach Agency Director Teleconference

David Byers Supreme Court In Person

Michael Jeanes State Government In Person

Daniel Mazzola Private Industry Teleconference

Michael Policky Private Industry Teleconference

David Raber State Government In Person

Senator Don Shooter Senate Office In Person

Mike Lettman ASET, Chair In Person

Rebecca Herrara for Richard Stavneak JLBC In Person

Representative David Stevens House of Representatives

**Absent**

Jim Apperson State Government

Peter Graves Private Industry

David L. Stevens Local Government

**Call to Order** at 1:06pm by Chairman, Mike Lettman

**Director’s Report –** No updates

**Approval of March 25, 2015 Minutes**

Motion to approve by \*Michael Jeanes; second by \*Michael Policky.  
Motion Approved

**Arizona Department of Public Safety**

Strategic Oversight Program Manager – James Dean

DPS CIO – Gregg Hayes

DPS Presenter – Ron Giovani

DPS Presenter – Mark Smith

**PS15001 – Arizona Law Enforcement Message Switch Replacement**

* DPS is looking to procure software to replace law enforcement message switch which is 25 years old and extremely outdated. This project was approved by the CIO in July 2014, and includes a phased approach and a firm fixed price
* ASET recommends the following condition
  + Costs exceed 10% or more or SOW changes, DPS must amend PIJ and receive approval from ITAC

Motion to approve by Michael Jeans; second by Michael Policky  
Motion Approved with Conditions

**Arizona State Retirement System (ASRS)**

Strategic Oversight Program Manager – James Dean

ASRS CIO - Kent CIO

ASRS Presenter – Brandon Heathcotte

**RT15003 – ASRS Benefits Disbursement Project**

* Migrate current ASRS benefit payment and reporting functions in-house and to an alternate third-party processing solution
* ASET recommends the following conditions
  + Should final costs exceed the proposed costs by 10% or more, or should there be significant changes to the proposed technology approach, scope of work, or implementation schedule, ASRS must amend the PIJ to reflect the changes and submit it to ASET, and to the Information Technology Authorization Committee (ITAC) if required, for review and approval prior to the expenditure of additional funds.
  + ASRS shall provide an informational update to ITAC regarding the status of the project on an annual basis, or as otherwise requested.
* ITAC Committee requested the following condition
  + ASRS shall work with ADOA-ASET to identify what opportunities may exist to shorten the duration of the project and to evaluate the feasibility of that approach.

Motion to approve by David Byers; second by Tom Betlach.  
Motion Approved with Conditions

Meeting Adjourned at 1:58 pm by Chairman, Mike Lettman

Next Meeting Scheduled May 27, 2015