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| **Notice of Regular Public Meeting**  **Information Technology Authorization Committee**  **(ITAC)** |
| **Wednesday, August 26, 2015**  **1:00 PM – 3:00 PM**  **Arizona Department of Administration, Room 300**  **100 N. 15th Avenue**  **Phoenix, AZ 85007** |
| Pursuant to A.R.S. § 38-431-02, notice is hereby given to the general public that the Information Technology Authorization Committee will hold its regular meeting open to the public as noted above.  The ITAC reserves the right to change the order of items on the agenda. ITAC upon a majority vote of a quorum of the members, may hold an Executive Session on any of the listed agenda items pursuant to A.R.S. §38-431.03 (A) (2), (3) and (4), If authorized by a majority vote, the executive session will be held immediately after the vote and will not be open to the public. |
| \* Pursuant to A.R.S. § 41-714 and Laws 2014, Second Regular Session, Chapter 18, Section 123, a recent report from the contracted independent third-party consultant shall be provided to ITAC and the Joint Legislative Budget Committee before seeking review of expenditures from the Automation Projects Fund**.**  \*\* Pursuant to A.R.S. § 41-3504, the budget unit shall contract with an independent third party for review of and guidance on the technology approach, scope, estimated cost, timeline for completion and overall feasibility of any project with costs exceeding five million dollars, before a recommendation can be made to ITAC.  The agenda consists of the following Information, Discussion or Action items as required. |

**AGENDA**

1. 1:00 PM – Call to Order

**Call to Roll**

1. Chairman’s Report
   * Notes & News
   * Follow-up Items From Last Meeting
2. Approval of June 24, 2015 Minutes **Exhibit 1**

**Motion for Action**

1. **Arizona Department of Education Exhibit 2**

**ED14009\_A2 –** **AELAS Organization Entity Management Meeting Packet**

Arizona Department of Education is proposing to amend the project to add additional APF FY15 funds to complete out of scope functionality concerning automated change requests, tracking change history, and providing audit functionality by October 15, 2015**Motion for Action**

1. **Arizona Department of Economic Security** **Exhibit 3**

**DE15009 – Intelligent Data Recognition**  **Meeting Packet**

* The Department of Economic security proposes to purchase a software product which will assist in member claims eligibility tracking. When processing eligibility benefits, the Intelligent Data Capture product will improve productivity by significantly increasing speed and accuracy with which documents are scanned and the metadata classified. Supported by minimal data entry, the Intelligent Data Capture solution provides a higher level of confidence that documents are indexed to the correct case, document type and person.

**Motion for Action**

1. **Arizona Department of Revenue** **Exhibit 4**

**RV15001 – Data Capture** Meeting Packet

* The Department of Revenue will be satisfying a Condition set on the original PIJ stating;
  + Should any additional expense be required to implement the project beyond what has been proposed, the Arizona Department of Revenue must amend the PIJ and submit it to ADOA-ASET and the Information Technology Authorization Committee (ITAC), if requested for review and approval prior to further expenditure of funds. Upon the expenditure of non-contingency funding, the ADOR will report back to ITAC regarding how remaining funds will be allocated.

**Informational Item**

**Next ITAC meeting is planned for Wednesday, September 23, 2015.**

**ITAC Members:**

Senator Don Shooter State Senate

Representative David Stevens House of Representatives

Michael Lettman Chairman of the ITAC Committee and Acting State CIO

Tom Betlach Agency Director

Peter Graves Private Sector

David Byers Supreme Court

Michael Jeanes State Government

Daniel J. Mazzola Private Sector

Morgan Reed Private Sector

Michael G. Policky Private Sector

Richard Stavneak Joint Legislative Budget Committee

David Stevens State Government

David Raber Agency Director

**Americans with Disabilities Act**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Regina Bernal at 602-364-4777. Requests should be made as early as possible to allow time to arrange any accommodation.