

# **Notice of Regular Public Meeting**

## **Information Technology Authorization Committee (ITAC)**

**Wednesday, July 27, 2016  
1:00 PM – 3:00 PM  
Arizona Department of Administration, Room 300  
100 N. 15<sup>th</sup> Avenue  
Phoenix, AZ 85007**

Pursuant to A.R.S. § 38-431-02, notice is hereby given to the general public that the Information Technology Authorization Committee will hold its regular meeting open to the public as noted above.

The ITAC reserves the right to change the order of items on the agenda. ITAC upon a majority vote of a quorum of the members may hold an Executive Session on any of the listed agenda items pursuant to A.R.S. §38-431.03 (A) (2), (3) and (4), If authorized by a majority vote, the executive session will be held immediately after the vote and will not be open to the public.

\* Pursuant to A.R.S. § 41-3504, the budget unit shall contract with an independent third party for review of and guidance on the technology approach, scope, estimated cost, timeline for completion and overall feasibility of any project with costs exceeding five million dollars, before a recommendation can be made to ITAC.

The agenda consists of the following Information, Discussion or Action items as required.

### **AGENDA**

1. **1:00 PM– Call to Order**
  1. Call to Roll
2. **Chairman’s Report**
  1. Notes and News
  2. Follow-up Items from Last Meeting
3. **Approval of June 15, 2016 Meeting** **Exhibit 1**  
**Motion for Action**
4. **Arizona State Retirement System** **Exhibit 2**  
**RT15003 – ASRS Benefits Disbursement Project – Informational Item** **Meeting Packet**

On April 22, 2015, ITAC reviewed this PIJ (RT15003), to migrate electronic funds transfer functions to the State’s current banking partner, and to move more of the back office functions in-house. ITAC approved the project with the condition “ASRS shall provide an informational update to ITAC regarding the status of the project on an annual basis, or as otherwise requested.” ASRS is here today to provide the first annual update on the project.

5. **Arizona Corporation Commission  
CC 17001 – Corporation Software Replacement**

**Exhibit 3  
Meeting Packet**

The Arizona Corporation Commission approves and maintains all corporation and limited liability company records, and by statute, makes those records available to the public online. The current technology is no longer supported, requires excessive resources, is not scalable, and can't accept the varied types of documents which customers are required to submit. The proposed solution is a commercial off-the shelf (COTS) application currently utilized by other states. The application will be hosted within the Commission's Microsoft Azure GovCloud, with configuration, maintenance, and support completed by the vendor.

**Motion for Action**

6. **Arizona Department of Childs Safety  
CHILDS Replacement Project (Guardian Program) – Informational Item**

**Exhibit 4  
Meeting Packet**

Arizona Department of Childs Safety is presenting ITAC Members with the required monthly status update.

7. **ITAC Conditional Approval Updates  
Informational Item**

**Exhibit 5  
Meeting Packet**

ITAC Conditionally approved three PIJs that were in active solicitation; Department of Health Services (DHS) – Women, Infants, Children (WIC) Electronic Benefits Transfer (EBT), DHS Electronic Death Registration System (EDRS), and Arizona Department of Liquor Licenses and Control – Licensing and Imaging Replacement System. The conditions require the agencies to notify ITAC of the selected vendor and the actual cost once the contract was awarded

**Next ITAC meeting is planned for Wednesday, August 24, 2016.**

**ITAC Members:**

|                              |                                    |
|------------------------------|------------------------------------|
| Senator Don Shooter          | State Senate                       |
| Representative David Stevens | House of Representatives           |
| JR Sloan                     | Chairman of the ITAC Committee     |
| Morgan Reed                  | State Government                   |
| Todd Bright                  | Agency Director                    |
| Eddie Cook                   | Private Sector                     |
| David Byers                  | Supreme Court                      |
| Peter Graves                 | Private Sector                     |
| Daniel J. Mazzola            | Private Sector                     |
| Gilbert Orrantia             | Agency Director                    |
| Michael Dob                  | Private Sector                     |
| Richard Stavneak             | Joint Legislative Budget Committee |
| David Stevens                | State Government                   |
| Gordon Wishon                | Local Government                   |

**Americans with Disabilities Act**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Regina Bernal at 602-364-4777. Requests should be made as early as possible to allow time to arrange any accommodation.