

Information Technology Authorization Committee

Project Review

March 23, 2016

Action Item

Agency: Arizona Department of Health Services (ADHS)
Project Name: Electronic Death Registration System (EDRS)
Project Number: HS16001
ASET Oversight Manager: Jeffrey Crane

On November 18 2015, a Pre-PIJ was approved by ITAC for ADHS to issue a Request for Proposal (RFP) and evaluate options to procure and implement a comprehensive web-based Customer Service Management (CSMS) and Electronic Death Registration System (EDRS). The solution would provide stability and continuity of operations, as well as alignment to long term business goals and strategies of the Agency. The new system will allow for online ordering, and provide an enhanced user experience, including an improved means of obtaining certified copies of registered records. The current EDRS system is used to track statistics about various causes of injury and mortality on Arizona residents. It was implemented in 2008, and began experiencing major failures and performance issues in 2013. Efforts have been taken to stabilize the system, but due to age and capacity limits, system outages and failures continue to limit the effective delivery of records to ADHS and its partners.

ADHS has completed the evaluations and assessments of vendors who applied for the solicitation, and is ready to award. ADHS is proposing a web-based vital records and customer services management system for use by the ADHS Bureau of Vital Records (BVR) and all statewide stakeholders. The new system will provide administration and security functionality for death and fetal death records and allow direct entry by data providers such as county health departments, funeral homes, and county offices of the medical examiner. It will also include data extracts that meet standards from national organizations. The solicitation is currently active, so the PIJ does not identify the selected vendor or exact costs per procurement rules, and may require an Executive Session should ITAC wish to discuss vendor specifics, budgeted costs, or the selection process in more detail.

Motion Options:

ITAC Approval:

ITAC Conditional Approval:

The Arizona Strategic Enterprise Technology Office recommends ITAC approval of the technology project with the following Conditions:

1. Upon award, the Arizona Department of Health Services (ADHS) must notify ADOA-ASET and the Information Technology Authorization Committee (ITAC) via a formal communication regarding the identity of the selected vendor and final proposed costs.
2. The ADHS will work with ADOA-ASET Security, Privacy, and Risk (SPR) to ensure the appropriate security controls are in place, in regards to the approved solution, in order to protect State data.
3. Should there be a change in the proposed costs of 10% or more, ADHS must amend the PIJ to reflect the changes and present it to ITAC, if required, for review and approval prior to further expenditure of funds.

ITAC Disapproval: