Dr. Christ,

In response to the Project Investment Justification (PIJ) for the **"Electronic Death Registration System (EDRS)"** project, the Arizona Department of Administration (ADOA) Strategic Enterprise Technology (ASET) office has reviewed your proposal to implement a new web-based customer service management system (CSMS) and mortality surveillance and tracking application with web-ordering functionality, to replace the current, aging solution.

The PIJ implies funding is available from Federal  Major Program VSTA / VSTAT Funds and Other State Appropriated Funds to cover the total estimated five-year life cycle cost for the project.  The costs for the project are listed as a range due to State procurement rules regarding active solicitations, which is shown below.

| All Figures in Thousands ($000) | | | | | | |
|---|---|---|---|---|---|---|
| Cost Description | FY2016 | FY2017 | FY2018 | FY2019 | FY2020 | Total |
| Development Costs | 1,064.0 – 3,015.0 | 0.0 | 0.0 | 0.0 | 0.0 | 1,064.0 – 3,015.0 |
| Operational Costs | 96.0 – 305.0 | 96.0 – 345.0 | 96.0 – 345.0 | 96.0 – 345.0 | 96.0 – 345.0 | 480.0 – 1,685.0 |
| Total Project Costs | 1,160.0 – 3,320.0 | 96.0 – 345.0 | 96.0 – 345.0 | 96.0 – 345.0 | 96.0 – 345.0 | 1,544.0 – 4,700.0 |

This is notification of Arizona Strategic Enterprise Technology Office's recommendation to the Information Technology Authorization Committee (ITAC) for **Approval with Conditions** of the technology project as follows:

1. Upon award, the Arizona Department of Health Services (ADHS) must notify ADOA-ASET and the Information Technology Authorization Committee (ITAC) via a formal communication regarding the identity of the selected vendor and final proposed costs.
2. The ADHS will work with ADOA-ASET Security, Privacy, and Risk (SPR) to ensure the appropriate security controls are in place, in regards to the approved solution, in order to protect State data.
3. Should there be a change in the proposed costs of 10% or more, ADHS must amend the PIJ to reflect the changes and present it to ITAC, if required, for review and approval prior to further expenditure of funds.

The PIJ is scheduled to be reviewed by ITAC at the Wednesday March 23th, 2016 meeting. Should the ITAC approve the project, you may then proceed to secure additional approvals as required from the Joint Legislative Budget Committee, the Office of Strategic Planning and Budgeting, and the State Procurement Office.

As always, let us know if you have any questions.

Regards,

**Strategic Oversight**

ADOA – Arizona Strategic Enterprise Technology (ASET) Office | State of Arizona

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**How am I doing? Please take a moment to answer a few questions.**

https://www.surveymonkey.com/r/VOCASETStTrIn

| Agency Name & Address | Contact Information |
|---|---|
| Arizona Department of Health Services (ADHS)<br>150 North 18th Avenue<br>Phoenix, Arizona 85007 | Paula Mattingly<br>602-542-2892<br>Paula.Mattingly@azdhs.gov |
| Project and Investment Justification Name | Date Submitted |
| Electronic Death Registration System (EDRS) | March 18, 2016 |

## *Project Overview*

The Arizona Department of Health Services (ADHS) Bureau of Vital Records (BVR) is responsible for maintaining and issuing certified copies of vital records which includes birth and death certificates.  The current web-based Electronic Death Registration System (EDRS) is used to track statistics about various causes of injury and mortality on Arizona residents.

The current EDRS system was implemented in 2008, and began experiencing major failures and performance issues in 2013.  Significant efforts have been taken to stabilize the system, however due to age and capacity limitations, system outages and failures continue to limit the effective delivery of records to ADHS and its partners.

## Solution
ADHS has issued a solicitation with the intent to procure a comprehensive Customer Service Management (CSMS) and EDRS.  The evaluation has identified a solution which will provide stability and continuity of operations, as well as alignment to long term business goals and strategies of the Agency.

## *Major Deliverables and Outcomes*
ADHS issued a Request for Proposal (RFP) to solicit and evaluate vendor bids in order to procure a new EDRS and CSMS web based system.  The solution is expected to replace the current EDRS currently being utilized by the State.  This Project Investment Justification (PIJ) has been submitted for review and approval prior to contract award.

## *Benefits*
Implementation of a new CSMS and EDRS will reduce outages and performance issues currently experienced by ADHS.  Resources which are currently dedicated to continual monitoring and system maintenance will be freed-up to work on other ADHS needs.  The new system will allow for online ordering, and enhanced user experience.  The new CSMS and EDRS will be built on a more stable platform with a lower risk of interruption to ADHS and its partners.

## *Project Management*
ADHS personnel will oversee the project.  It is anticipated that vendor subject matter experts and internal resources will provide technical support, while ADHS resources manage the procurement and implementation efforts.

## *Enterprise Architecture*
Compliant.