

# Information Technology Authorization Committee

## Project Review

September 23, 2015

### Action Item

**Agency:** Arizona Department of Transportation  
**Project Name:** PC Refresh  
**Project Number:** DT15001\_A  
**ASET Oversight Manager:** James Dean

On August 27, 2014, the DT15001 PC Refresh FY15 PIJ was **Approved with Conditions** by ITAC, in order for the Arizona Department of Transportation (ADOT) to issue a solicitation to replace the Agency's aging personal computing (PC) fleet utilizing a combined equipment lease, installation services and software acquisition approach. While a Request for Proposal (RFP) was issued, the solicitation was not awarded and ADOT executive leadership made a decision to pursue a different approach, moving from a three-year PC lease program model to purchasing the PC hardware on a five-year cycle. A Request for Quote (RFQ) was issued to select a vendor to replace ADOT's existing desktop and laptop equipment that is currently older than five years, using hardware and software sourced from major manufacturers. In lieu of up-front equipment costs, ADOT will incur a monthly hardware financing charge over the five-year term. Development costs in the amended PIJ reflect up-front Professional & Outside Services for the vendor to deploy the proposed equipment, at cost of \$373 per workstation, inclusive of services charges for configuration and imaging, imaging updates, application packaging and sequencing, and data migration, as well as project management and site surveys for both a pilot and deployment phase. Additional costs in the amended PIJ include estimated Data Destruction and Retired Equipment Pickup/Disposal Services, along with an enterprise software license agreement for Adobe Creative Cloud, Desktop Products, Document Cloud and Enterprise Support, and estimated costs for other software product upgrades for those PCs that are currently running older versions of MS Windows.

At this time, ADOT has amended the PIJ to reflect the current planned approach and associated costs, per the Condition applied on the original PIJ approval.

#### Motion Options:

**ITAC Approval:**

**ITAC Conditional Approval:**

The Arizona Strategic Enterprise Technology Office recommends ITAC approval of the technology project with the following Conditions:

1. Should the final costs exceed projected costs by 10% or more, review and approval of the amended PIJ by the Information Technology Authorization Committee (ITAC) will be required before the project can proceed.

**ITAC Disapproval:**

