

# Information Technology Authorization Committee

## Project Review

August 27, 2014

### Action Item

**Agency:** Arizona Department of Transportation  
**Project Name:** PC Refresh FY15  
**Project Number:** DT15001  
**ASET Oversight Manager:** Joyce Raschiatore

With the Arizona Department of Transportation (ADOT) no longer planning to move its remaining desktop computers to a server based computing (SBC)/thin client approach, per the amendment to DT13011, an alternate strategy for replacing the Agency's aging PC fleet is now required. In lieu of a straight acquisition, ADOT is proposing to adopt a 3-year hardware refresh cycle program, utilizing a lease/rental financial agreement. With nearly 70% of its current PC fleet more than 3 years old, 50% now 6-13 years old, and 61% still running Microsoft Windows XP, ADOT has projected that 3,800 desktop, laptop and tablet computers need to be replaced, along with peripheral hardware and outdated/unsupported software. A business area needs assessment is currently being conducted to produce the detailed device types and counts for the project. Based on that analysis and pre-defined evaluation criteria, ADOT is planning to issue a Request for Proposal (RFP) to select a vendor capable of provisioning the leased equipment in a cost-effective and timely manner. Once selected, ADOT will work with the vendor to finalize a deployment schedule and approach. Development costs in the PIJ reflect estimated services and software to implement the project, while operational costs reflect a 3-year lease term.

#### Motion Options:

**ITAC Approval:**

**ITAC Conditional Approval:**

The Arizona Strategic Enterprise Technology Office recommends ITAC approval of the technology project with the following Conditions:

1. ADOT may proceed to issue a Request for Proposal (RFP) for the lease approach, however ADOT may not award a contract or expend funds until an updated PIJ reflecting the results of its evaluation, a detailed itemization of technology to be leased and acquired, and final costs, has been submitted to ADOA-ASET for review and approval.
2. Should the final costs exceed projected costs by 10% or more, review and approval of the amended PIJ by the Information Technology Authorization Committee (ITAC), in Executive Session if applicable, will be required before the project can proceed.

**ITAC Disapproval:**