

AELAS School Finance - SAIS Payments  
Arizona Department of Education

PIJ ID:	ED14002	Project Start Date:	7/19/2013	Project End Date:	6/30/2015
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**Project Change Request (Amendment)**

Date Submitted:	5/8/2015	Prepared by:	Komal Dubey
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Affected Areas: (Check all that apply)      Project End Date       Development Cost       Project Scope

**NOTE:** The appropriate revised pages from the Project Investment Justification (PIJ) document MUST accompany this form.

Currently Recorded Dates/Costs				Requested Revisions To Dates/Costs			
Start Date	End Date	Development Cost	Total Cost	Start Date	End Date	Development Cost	Total Cost
	06/30/16	\$ 2,300,000	\$ 2,300,000		06/30/17	\$ 4,000,000	\$ 4,000,000

**Change Description (AS IS - TO BE)**

In order to resolve a recently discovered rounding error used in calculating payments made to LEAs as well as changes needed to the rules used in Aggregation/Limiting, ADE needs to use remaining APF FY15 funds and potentially APF FY16 funds to help resolve these issues and incorporate required rule changes applicable in Aggregation/Limiting. ADE is therefore extending the project end date to 6/30/17 and most of the project deliverables not completed yet in FY15 will be reprioritized into FY16 and FY17. ADE is adding \$ 1,700,000 in APF FY16 funds into this project to complete the deliverables now reprioritized into FY16 and FY17.

The Aggregation/Limiting rules are applicable for data related to Special Education (SPED), English Language Learner (ELL) and Arizona Online Instruction (AOI). The rules applicable for data related to SPED, ELL and AOI have changed and these rule changes are required by ADE School Finance are to be applied from FY16 and beyond. Current aggregation/limiting does not process data related to Grand Canyon Diploma (GCD) and Dropout Recovery Programs (DRP). The calculation and rules for processing of data related to GCD and DRP have to be incorporated. These new rules have to be applied to FY16 calculations and beyond.

The changes required by ADE School Finance for SPED, ELL and AOI rules and the addition of new rules for GCD and DRP changed the completion of these deliverables from FY15 into FY16. APOR/CHAR/Budget deliverables scheduled for completion of analysis and design in FY15 will be reprioritized to FY16 and FY17.

The deliverables slated for completion in FY16 and FY17:

(\*CR specifying finite deliverable components for APOR/CHAR will be submitted as progress is made on discovery and requirements analysis for APOR and CHAR. At that point ADE will have identified the specifics of the components for development)

Milestones (Aggregation manual process)	Moved for completion in FY - 2016	Moved for completion in FY - 2017
• Development of work flow and business rules	Y	N/A
• User acceptance test	Y	N/A
• Aggregation application to production	Y	N/A

  

Milestones (APOR/CHAR)	Moved for completion in FY - 2016	Moved for completion in FY - 2017
• Discovery of existing APOR and CHAR manual processes and systems	Y	N/A
• Design of APOR and CHAR Solution Architecture and reporting solutions	Y	N/A
• Business requirements sign off	Y	N/A
• Test Plan	Y	N/A
• Development of work flow and business rules	Partial* (sub-components)	Y**
• User acceptance test		Y
• Deploy APOR and CHAR application to production		Y

**Business Justification Summary**

- Resolution for rounding requirement problem was driven by the business need to have all the changes in place for FY15
- The change and addition to aggregation/limiting rules are a business need applicable from FY16 onwards
- APOR/CHAR/Budgets transformation is required as part of the automation of the manual payment process and removal of technology that is no longer supported.

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List Known Dependencies/Risks/Constraints

Integrity rules related to payments have to be completed per the project timeline  
Require time and effort from business to provide the requirements and sign-off

Submitted by (Printed Name )

Komal Dubey

Chief Information Officer (Printed Name & Signature)

Mark T. Masterson

Submitted by (Printed Name )

SHARI ZARA

Agency Director (Printed Name & Signature)

Shari ZARA

Shari ZARA

Attach CIO signature for Cost changes. Email from CIO acceptable for other changes. Complete all information above this line.

(For GITA Use Only)

Reviewed by:

Review Date:

Approved by:

Approved Date:

Comments: