

# Information Technology Authorization Committee

## Project Review

January 27, 2016

### Action Item

**Agency:** Arizona Department of Health Services  
**Project Name:** Woman, Infant, Children Electronic Benefit Transfer (WIC-EBT)  
**Project Number:** HS15001  
**ASET Oversight Manager:** James Dean

In April 2015, a Pre-PIJ was approved by ADOA-ASET for the Arizona Department of Health Services (ADHS) to issue a Request for Proposal (RFP) and evaluate options to procure and implement a Women, Infant, and Children (WIC) electronic benefit transfer (EBT) system. The solution would provide the approximately 153,000 monthly WIC participants a more robust, easier, and efficient way to purchase WIC approved foods from participating vendors. The current system is an out-of-date paper based process called a food instrument (FI), which is difficult to manage, does not allow for easy transactions at participating vendors during checkout, and does not allow for replacements of lost, stolen, or damaged FIs.

ADHS has now completed the evaluations and assessment of vendors who applied for the solicitation, and is ready to award. ADHS is proposing a vendor hosted online WIC EBT system, and vendor cash register system that can process the new transactions. The new proposed solution and process from food benefit issuance, redemption, settlement, and reconciliation will be moved to an automatic, online solution that removes the paper based FIs, currently in use. The solicitation is currently active, so the PIJ does not identify the selected vendor or exact costs per procurement rules, and may require an Executive Session should ITAC wish to discuss vendor specifics, budgeted costs, or the selection process in more detail.

#### Motion Options:

**ITAC Approval:**

**ITAC Conditional Approval:**

The Arizona Strategic Enterprise Technology Office recommends ITAC approval of the technology project with the following Conditions:

1. Prior to transmitting any State data between the vendor and the State, ADHS will provide information regarding the security controls that will be implemented, and work with ADOA-ASET to help ensure appropriate levels of protection are in place, including the completion of the baseline security checklist as required.
2. Upon award, ADHS must notify ADOA-ASET and the Information Technology Authorization Committee (ITAC) via a formal communication regarding the identity of the selected vendor and final proposed costs.

**ITAC Disapproval:**