

Information Technology Authorization Committee

Project Review

December 9, 2014

Action Item

Agency: Arizona Department of Revenue
Project Name: Electronic Tobacco Filing System
Project Number: RV15003
ASET Oversight Manager: Clark Lathrum

The Arizona Department of Revenue (ADOR) is seeking approval to acquire and deploy an electronic tobacco filing system. ADOR proposes to acquire a Commercial off the Shelf (COTS) system that will be minimally capable of filing of tobacco tax returns, schedules and payments, and for the tracking and reporting of tobacco tax data. ADOR previously issued a Request for Proposal (RFP) to solicit and review responses for the system. With this this PIJ, ADOR proposes to move forward with acquisition and deployment of an electronic tobacco filing system.

Motion Options: **ITAC Approval:** **ITAC Conditional Approval:**

The Arizona Strategic Enterprise Technology Office recommends ITAC approval of the technology project with the following Conditions:

1. ADOR shall notify ADOA-ASET once procurement rules allow the release of additional information regarding the project, at which point ADOA-ASET will formally distribute the PIJ Summary to the ITAC, Joint Legislative Budget Committee, Office of Strategic Planning and Budgeting, and State Procurement Office.
2. Prior to moving any State data into the vendor provided solution, the ADOR must specify the selected solution's compliance with the Arizona Baseline Security Controls needed to provide a moderate level of protection for any Personally Identifiable Information (PII) data to be stored offsite. The ADOR and/or the vendor must explain any controls that cannot be met and if there are plans to address future compliance.

 ITAC Disapproval: