

Information Technology Authorization Committee

Wednesday, March 23, 2016

1:00 p.m. – 3:00 p.m.

Arizona Department of Administration

100 N. 15th Avenue, Suite 460

Phoenix, Arizona 85007

Minutes

Present

Todd Bright (V)	DES
David Byers (V)	Supreme Court (Stuart Bruner in attendance)
Eddie Cook (V)	Private Industry
Peter Graves	Private Industry – Teleconference
Daniel Mazzola (V)	Private Industry – Teleconference
Gilbert Orrantia	Homeland Security
Morgan Reed (V)	ADOA/ASET CIO
David L. Stevens (V)	Local Government - Teleconference
JR Sloan	ASET, Chair
Richard Stavneak	JLBC – Rebecca Perrera in attendance

Absent

Michael Policky (V)	Private Industry
Representative David Stevens	House of Representatives
Senator Don Shooter	Senate
Gordan Wishon	ASU

Call to Order at 1:03 p.m. by Chairman, JR Sloan

Director's Report

No follow-up items from last meeting

Exhibit 1

Approval of February 25th 2016 Minutes

Motion to approve by David Stevens; second by Gilbert Orrantia. Approved

Pursuant to A.R.S. 38-341-01(B), minutes of the Information Technology Authorization Committee are recorded by tape recorder. Taped minutes are maintained permanently in the ADOA ASET Office. Public access and review of ITAC minutes are available by appointment Monday through Friday during normal business hours. Please contact Regina Bernal at 602- 364-4770 to arrange for an audit of the tape-recorded proceedings.

Exhibit 2

Arizona Department of Child Safety

CH16001 – DES/DCS Separation

In 2014, the Department of Child Safety (DCS) was established as a standalone State agency. It had previously been a division within the Arizona Department of Economic Security (DES). To complete the separation of this newly formed agency, DCS plans to create a new IT infrastructure independent from DES. The new DCS technology infrastructure will consist of Agency specific domains, network, firewall, VPN share drives user profiles, and permissions.

Jeff Crane – ASET/Strategic Program Oversight Manager

James Dean – ASET/Strategic Program Oversight Manager

Linda Jewell – DES Director/CIO

Motion to approve by Morgan Reed; second by Todd Bright. Motion Approved with Conditions

1. DCS will continue to work in collaboration with ADOA-ASET to determine if any existing State contracts or ADOA services can be leveraged to reduce the time to implementation, or cost of the project.
2. Should there be a change in the proposed costs of 10% or more, DCS must amend the PIJ to reflect the changes and present it to ITAC, if required, for review and approval prior to further expenditure of funds.

Exhibit 3

Arizona Department of Childs Safety

CH16002 – QNXT Upgrade and Trizetto hosting

The Arizona Department of Child Safety (DCS) Comprehensive Medical and Dental Program (CMDP), uses an application known as QNXT to process dental claims. The current version (4.8), was implemented in 2009, and no longer meets the regulatory compliance requirements of the Arizona Health Care Cost Containment System (AHCCCS). DCS Proposes to work with Trizetto to upgrade the QNXT application to the latest version, and migrate from the DES environment to a hosted solution, which is in alignment with the current separation efforts between both Agencies.

Jeff Crane - ASET/Strategic Program Oversight Manager

James Dean – ASET/Strategic Program Oversight Manager

Linda Jewell – DES Director/CIO
Owen Blackshaw – QNXT IT Manager

Motion to approve by Stewart Bruner; second by Morgan Reed. Motion Approved with Conditions

1. The Arizona Baseline Security Controls document must be completed in order to ensure that the selected solution will provide an appropriate level of protection for State data prior to migration of any data to the hosted solution.

Exhibit 4

Arizona Department of Health Services HS16001 – Electronic Death Registration System (EDRS)

The Arizona Department of Health Services (ADHS) is proposing to implement a web-based vital records and customer services management system for use by the ADHS Bureau of Vital Records (BVR) and all statewide stakeholders. The new system will provide administration and security functionality for death and fetal death records and allow direct entry by data providers such as county health departments, funeral homes, and county offices of the medical examiner.

Note: ITAC may choose to go into executive session on this item for discussion or consideration of records exempt from public inspection. Following the executive session, ITAC may return to the open session for further discussion and potential legal action. A.R.S. 38-431.03(A)(2).

Jeff Crane - ASET/Strategic Program Oversight Manager
James Dean - ASET/Strategic Program Oversight Manager
Paula Mattingly – Health Services Assistant Director/CIO
Cindy Smith – Health Services Assistant Director/CFO
Colby Bower – Assistant Director of Policy and Intergovernmental Affairs

Motion to approve by Stuart Bruner; second by Todd Bright. Motion Approved with Conditions

1. Upon award, the Arizona Department of Health Services (ADHS) must notify ADOA-ASET and the Information Technology Authorization Committee (ITAC) via a formal communication regarding the identity of the selected vendor and final proposed cost.
2. The ADHS will work with ADOA-ASET Security, Privacy, and Risk (SPR) to ensure the appropriate security controls are in place, in regards to the approved solution, in order to protect State data if a vendor hosted solution is selected.

3. Should there be a change in the proposed costs of 10% or more, ADHS must amend the PIJ to reflect the changes and present it to ITAC, if required, for review and approval prior to further expenditure of funds.

Exhibit 5

Arizona Department of Economic Security

DE16008 – Remote Desktop Solution for Applications Used to Complete Eligibility Determinations

The Arizona Department of Economic Security (DES) is proposing to implement a new Virtual Desktop Solution which will provide Staff with a reliable, secure, and high performing tool to run the needed software applications used on SNAP, TANF, and other programs.

Jeff Crane - ASET/Strategic Program Oversight Manager

James Dean - ASET/Strategic Program Oversight Manager

Stephen Welsh – DES/CIO

David Martinez – FAA IT Manager

Motion to approve by Morgan Reed; second by Gilbert Orrantia. Motion Approved

Exhibit 6

Arizona Department of Liquor License and Control

LL15001 – Licensing and Imagine Replacement System

On October 27th, 2014, a Pre-PIJ was approved with conditions by ADOA-ASET for DLLC to issue a Request for Proposal (RFP) and evaluate options to procure and implement a new licensing solution to replace the current system. DLLC has complete the evaluation and assessment of vendor responses to the solicitation and have submitted a full-PIJ in preparation for award.

Note: ITAC may choose to go into executive session on this item for discussion or consideration of records exempt from public inspection. Following the executive session, ITAC may return to the open session for further discussion and potential legal action. A.R.S. 38-431.03(A)(2).

Jeff Crane - ASET/Strategic Program Oversight Manager

James Dean - ASET/Strategic Program Oversight Manager

Pearlette Ramos – Assistant Director of Administration

Eric Tingom – SR IT Project Manager

1. Upon award, the Arizona Department of Liquor License and Control (DLLC) must notify ADOA-ASET and the Information Technology Authorization Committee (ITAC) via a formal communication regarding the identity of the selected vendor and final proposed costs.

2. The DLLC will work with ADOA-ASET Security, Privacy, and Risk (SPR) to ensure the appropriate security controls are in place, in regards to the approved solution, in order to protect State data if a vendor hosted solution is selected.

Motion to approve by Stewart Bruner; second by Todd Bright. Motion Approved

Exhibit 7

Arizona Department of Administration

AD16007 – Enterprise Directory Services (SSO)

The Arizona of Administration (ADOA) will implement an enterprise directory services solution (Microsoft Active Directory, Azure Active Directory Premium, and Azure Identity Manager). Among other benefits, this approach will provide an opportunity to decrease total cost of operation, reduce unnecessary redundancy and duplicated cost, and provide centralized provisioning and de-provisioning of personnel.

Jeff Crane - ASET/Strategic Program Oversight Manager

James Dean - ASET/Strategic Program Oversight Manager

Mike Lettman – ASET/CISO

Informational Item

Meeting Adjourned at p.m. by Chairman JR Sloan

Next Meeting Scheduled April 27, 2016