

Information Technology Authorization Committee

Thursday, June 14, 2018

1:00 PM – 3:00 PM

Arizona Department of Administration

100 N. 15th Avenue, Conference Room 102

Phoenix, AZ 85007

Present

David Byers (V)	Supreme Court
Eddie Cook (V)	Private Sector (Teleconference)
Lev Gonick (V)	State Government
Morgan Reed (V)	ASET, State CIO
Jegadesan Krishnamurthy (V)	Private Sector
JR Sloan	ASET, Chairman of the ITAC Committee
Michael Dob (V)	Private Sector (Teleconference)
Richard Stavneak	JLBC (Rebecca Perrera in Attendance)
Representative Weninger	House of Representatives (Teleconference)

Absent

Senator Bob Worsley	State Senate
Brian Kirkland (V)	Private Sector
Geoffrey Shoemaker (V)	Governor's Office
Gilbert Orrantia (V)	Homeland Security, Agency Director

(V) - Denotes Voting Member

Call to Order at 1:02PM by Chairman, JR Sloan

Chairman's Report

Nothing new to report

Exhibit 1 - Approval of March 2018 meeting minutes

Motion to approve Dave Byers
Second by Jegadesan Krishnamurthy
Unanimous vote – Approved

Exhibit 2 - ADOA-ASET

Google Migration Phase 1

The Arizona Department of Administration (ADOA) submits the next planned Change Request to amend PIJ AD18001 - Enterprise Email. This amendment seeks Approval to begin Phase 1 by adding additional Agencies and perform research and discovery for subsequent phase participants.

Presenters:

Brandon Kent, Engagement Manager - ADOA ASET
Heather Sheston, Stage Google Champion - ADOA ASET
Doug Lange, Chief Strategy Officer - ADOA ASET
Jeff Crane, Engagement Manager - ADOA ASET
Mike Lettman, Chief Security Officer - ADOA ASET

Presentation:

Background given of Phase 0 with lessons learned and wins for ADOA
Security update - 107,000 caught spam, 13000 emails pulled from inboxes
Phase 1 will be two groups: IT Teams and Google Champions and then all users
PIJ financials, showing still on track to stay within approved 5 year budget for Google

Open for questions:

Is Hangouts in scope? Yes. Is there a formal plan for training? Yes, that is part of the gmail/calendar training for all users

What is the current adoption rate for G-Suite since it is optional? Currently no number available, can send out if desired

Is this price just for emails/calendars? Is there more cost for using G-Suite? Not currently. There will be another look at the numbers in 2 years to check cost of full adoption

Conditions:

- 1. The Agency may continue with Phase (1) implementation and associated expenditures, however, may not encumber funds for subsequent phases until a PIJ Amendment updating the committee on status of each approved phase, actual costs, and updated projected budget is approved by ITAC.**
- 2. Should expenses exceed the estimated costs by 10% or more, or should there be significant changes to the proposed technology, scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET for review and approval by ITAC, prior to further expenditure of funds.**
- 3. Prior to Phase 1 beginning, the Agency will present to ITAC a projection of the full project development and operating costs for all current and future phases.**

Motion to approve Lev Gonick

Second by Jegadesan Krishnamurthy

Unanimous vote – Approved, Morgan Reed abstains

Exhibit 3 – ADOA-ASET

e-Licensing Platform Decision

In order to share more about the solution used for the group of 13 Boards, the team described the platform, the solution developed, the results to date, and current planning for subsequent potential phases. There is no specific PIJ review/approval request.

Presenters:

Jeff Crane, Engagement Manager - ADOA ASET
Doug Lange, Chief Strategy Officer - ADOA ASET
Charles Brown, Executive Director, Board of Physical Therapy
Adam Spain, Principal, Deloitte

Presentation:

The Why - cross agency collaboration, enhanced cost transparency, reduce cost

The RFP was sent out and Deloitte won, based on cost and what the team can offer in the long run for the project

Deloitte business model includes Salesforce, Federal Ramp clearance, Basic Gov for state permitting, which can be tailored for AZ Specifically. Deloitte is the system integrator, not keeper of the data

Phase 1 timeline presented - started April 2016-Aug 2017, currently in the post-Go-Live phase to support the boards

Financials - \$1.2M for 5 years

Lessons learned: Boards are using, training is needed and PMs for the boards specifically

Open for questions:

How is the process configured for board needs? They can be made specific for each board

What is the cost allocation? Use of agency based on # of users and customer needs. Currently averages \$2/license

Is there a push to go paperless? Yes, and currently PT board is the first to take this on

Is training part of the cost? Boards are currently self training once the initial training is done

What happens if DeLoitte is gone? System is separated from DeLoitte, data is always available no matter the integrator

Motion to approve tabled until Quorum can be gathered again

Exhibit 4 - DEPARTMENT OF FINANCIAL INSTITUTIONS

Digital Transformation - eLicense

The Department of Financial Institutions (DFI) has submitted a digital transformation project request to include an eLicense solution. DFI will be presenting the 3rd party assessment of their previous attempt at an eLicense solution, the decision to cancel and go in a new direction, the current state of DFI and what DFI plans to accomplish with the implementation of the proposed solution.

Presenters:

Brandon Kent

DFI Superintendent Robert Charlton

MSS Representative Saliya Witharana

Deloitte Representative Adam Spain

MSS Representative Keith Latchaw

Presentation - What does DFI do and who do they support?

DFI is currently working with a lot of out of date legacy systems which no longer have support or updated capabilities.

MMS, outside consultant, findings: all transactions were manual and there was no streamlined work process, outdated infrastructure, lack of scalability, manual and insufficient process

Deloitte presented DFI specific integrations on the Salesforce system

No questions from the room

Motion to approve tabled until Quorum can be gathered again

Will schedule a special voting session with quorum on Monday, June 18, 2018.

Meeting adjourned at 2:46p by Chairman JR Sloan.

Next ITAC meeting is tentatively scheduled for **Wednesday, July 25, 2018** at 1:00 PM.

Pursuant to A.R.S. 38-341-01(B), minutes of the Information Technology Authorization Committee are audio-recorded. Meeting recordings are maintained permanently in the ADOA ASET office. Public access and review of ITAC minutes are available by appointment Monday through Friday during normal business hours. Please contact Amie Bjorklund at 602-542-8944 to arrange for an audit of the recorded proceedings.

Information Technology Authorization Committee

Monday, June 18, 2018

4:30 PM – 5:00 PM

Arizona Department of Administration

100 N. 15th Avenue, Conference Room 101

Phoenix, AZ 85007

Present

David Byers (V)	Supreme Court (Teleconference, Stewart Bruner in Attendance)
Eddie Cook (V)	Private Sector (Teleconference)
Lev Gonick (V)	State Government (Teleconference)
Morgan Reed (V)	ASET, State CIO
JR Sloan	ASET, Chairman of the ITAC Committee
Michael Dob (V)	Private Sector (Teleconference)
Richard Stavneak	JLBC (Rebecca Perrera in Attendance)

Absent

Representative Weninger	House of Representatives
Senator Bob Worsley	State Senate
Brian Kirkland (V)	Private Sector
Geoffrey Shoemaker (V)	Governor's Office
Gilbert Orrantia (V)	Homeland Security, Agency Director
Jegadesan Krishnamurthy (V)	Private Sector

(V) - Denotes Voting Member

Call to Order at 4:35PM by Chairman, JR Sloan

Exhibit 1 ADOA-ASET

e-Licensing Platform Decision - Voting Only

In order to share more about the solution used for the group of 13 Boards, the team described the platform, the solution developed, the results to date, and current planning for subsequent potential phases. There is no specific PIJ review/approval request.

Presenters:

Jeff Crane, Engagement Manager - ADOA ASET

Recap of presentation and request for questions from committee

Motion to approve Lev Gonick

Second by Eddie Cook

Unanimous vote – Approved

Exhibit 2 - DEPARTMENT OF FINANCIAL INSTITUTIONS

Digital Transformation - eLicense - Voting Only

The Department of Financial Institutions (DFI) has submitted a digital transformation project request to include an eLicense solution. DFI will be presenting the 3rd party assessment of their previous attempt at an eLicense solution, the decision to cancel and go in a new direction, the current state of DFI and what DFI plans to accomplish with the implementation of the proposed solution.

Presenters:

Brandon Kent

Recap of presentation and request for questions from committee

Conditions - As a result of the selection process, should the final costs exceed the estimated costs by 10% or more, or should there be significant changes to the proposed technology, scope of work or implementation schedule, the Department of Financial Institutions must amend the PIJ to reflect the changes and submit it to ADOA-ASET, ITAC & JLBC for review and approval prior to any expenditure of funds.

Motion to approve Morgan Reed (with conditions)

Second by Michael Dob

Unanimous vote – Approved

Meeting adjourned at 4:43p by Chairman JR Sloan.

Next ITAC meeting is tentatively scheduled for **Wednesday, July 18, 2018** at 1:00 PM.

Pursuant to A.R.S. 38-341-01(B), minutes of the Information Technology Authorization Committee are audio-recorded. Meeting recordings are maintained permanently in the ADOA ASET office. Public access and review of ITAC minutes are available by appointment Monday through Friday during normal business hours. Please contact Amie Bjorklund at 602-542-8944 to arrange for an audit of the recorded proceedings.