

# Unconnected Healthcare Providers HIE Grant Program Question and Answer Webinar

FRIDAY, OCTOBER 19, 2012

ADOA

100 N. 15<sup>TH</sup> AVENUE

CONFERENCE ROOM 300



**ASET**

Arizona Strategic Enterprise Technology

# Today's Agenda

- Welcome and Introductions
  - Lorie Mayer, HIT Coordinator
  - Ryan Sommers, Senior IT Project Manager
- Purpose of Meeting/Housekeeping
- Grant Application Tips
- Review of FAQ's received to date
- Walk Thru of ASET Unconnected Healthcare Providers Health Information Exchange Grant Program guidance

# Purpose of the Meeting /Housekeeping

- The purpose of the Q & A is to provide an opportunity for interested organizations to ask questions about the grant program.
- ASET will not be able to provide technical assistance during this meeting for people that are on the phone or not here in person.
- ASET has tried to identify issues or problem spots some organizations may have in completing this application and is using this time to highlight those.
- If at anytime today ASET responds verbally to questions and it is found to conflict with the written program guidance, then ASET reserves the right to use the written guidance as the authority.
- Going forward from today, any additional questions received by ASET will be shared via the FAQ page of the ASET HIE web page located at: <http://hie.az.gov/>

# Purpose of the Meeting /Housekeeping

- ASET reserves the right to update at anytime the guidance document located on the public website for the HIE grant program and will inform the public of these changes via alerts from Arizona Health-e Connection, notices to the Health Information Network of Arizona and Arizona Health-e Connection board, and to the ASET public website: <http://hie.az.gov/>
- The purpose of today's meeting is NOT to individually address each organization's eligibility or critique an organization's proposed strategy **but to review and highlight important things that all potential applicants will want to keep in mind as they prepare their application.**

# Grant Application Tips

# Grant Application Tips

- **Do NOT assume** the reviewers will know you or your organization or your business – please write application as if you were explaining your request to someone who does not know Arizona.
- AVOID using acronyms.
- Follow the Grant application outline and guidance listed on pages 12 – 14.
- The 3 most important sections are in Part B. Grant Application Section
  - 1. The Project Description and Partner Relationship/Collaborative Structure (page 13)
  - 2. The Project Work Plan and
  - 3. Line Item Budget – **must include Match**
- Be concise – watch your length.
- Must meet the deadline of 5:00 pm (Arizona Time) Friday, November 16, 2012.
- Must be sent electronically but don't wait to the last minute in case there are attachment issues.

# Grant Application Tips – Continued

- Include appropriate attachments. Examples include:
  - Letter of Support if applying on behalf of multiple organizations
  - Resume of individual who will serve as project lead
- Remember, all HIE grant applications become public information after the review.

# Review of Questions and Responses already posted on web

<http://hie.az.gov/unconnectedfaq.htm>

# Walk Thru of ASET Guidance Document

Lorie Mayer and Ryan Sommers