



Mia Alexander <mia.alexander@azdoa.gov>

DE25004 - DES A to Z Portal [Change Request ITAC Recommendation]

1 message

Mia Alexander <mia.alexander@azdoa.gov>

Fri, May 30, 2025 at 10:24 AM

To: Director - DES <Director@azdes.gov>

Cc: Wes Fletcher <wfletcher@azdes.gov>, Shana Schaller <sschaller@azdes.gov>, Barbara Payne <bpayne@azdes.gov>, Rebecca Romero <rromero@azdes.gov>, Bob Mussey <robert.mussey@azdoa.gov>, Dan Wilkins <danwilkins@azdes.gov>, Mark Darmer <mdarmer@azdes.gov>, Kori Kappes <kkappes@azdes.gov>, Clayton Sikes <claytonsikes@azdes.gov>, Durga Pattela <dpattela@azdes.gov>, Haleh Farhadi <haleh.farhadi@azdoa.gov>, Sara Boggus <sboggus@az.gov>, "J.R. Sloan" <jr.sloan@azdoa.gov>

Director Wisehart,

In response to the Change Request (CR-1277) submitted to modify the project "DES A to Z Portal", it has been reviewed by the Arizona Department of Administration (ADOA) Strategic Enterprise Technology (ASET) office to extend the project end date from August 30, 2025 to November 28, 2025, increase development costs by \$525,475, and expand the scope to include additional enhancements to the portal.

This notification is the Arizona Strategic Enterprise Technology Office's recommendation to the Information Technology Authorization Committee (ITAC) for Approval with Conditions of the amended technology project as follows:

1. Should development costs exceed the approved estimates by 10% or more, or should there be significant changes to the proposed technology scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET, and ITAC if required, for review and approval prior to further expenditure of funds.
2. Monthly reporting on the project status is due to ADOA-ASET no later than the 15th of the month following the start of the project. Failure to comply with timely project status reporting will affect the overall project health.
3. MET - Prior to system production environment launch or go live, the Agency must work with the Department of Administration (ADOA) and Department of Homeland Security (AZDOHS) Cyber Command, to assure the System Security Plan document is completed and approved by Cyber Command in order to ensure that the selected solution will provide an appropriate level of protection for State data.
4. MET - The agency shall provide the quarterly Independent Verification & Validation (IV&V) report, via email communication, to ADOA-ASET 90 days following the start of the project.
5. The agency shall provide quarterly informational updates, via ITAC presentation, to members of the Information Technology Authorization Committee (ITAC) for the committee's review, comments or questions.

The Change request is scheduled to be reviewed by ITAC at the June 18, 2025 meeting. Should the ITAC approve the change request, you may then proceed to secure additional approvals as required from the Joint Legislative Budget Committee, the Office of Strategic Planning and Budgeting, and the State Procurement Office.

Thank you in advance for all your support.

Best Regards,

Mia Alexander*Oversight Analyst*

ADOA - Arizona Strategic Enterprise Technology (ASET)

100 N. 15th Avenue, Suite 300, Phoenix, 85007

(602) 921-1220

mia.alexander@azdoa.gov**DE25004 PIJ Document.pdf**

901K