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DE24011 - Returned Mail Solution | (Change Request ITAC Recommendation)

1 message

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Director Wisehart

In response to the Change Request (**CR-1182**) submitted to modify the project "**Returned Mail Solution**", it has been reviewed by the Arizona Department of Administration (ADOA) Strategic Enterprise Technology (ASET) office to extend the end date from 03/31/2025 to 12/31/2025 and also a slight change in scope due to using OnBase as the returned mail image repository.

This notification is the Arizona Strategic Enterprise Technology Office's recommendation to the Information Technology Authorization Committee (ITAC) for Approval with Conditions of the amended technology project as follows:

1. Should development costs exceed the approved estimates by 10% or more, or should there be significant changes to the proposed technology scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET, and ITAC if required, for review and approval prior to further expenditure of funds.
2. Monthly reporting on the project status is due to ADOA-ASET no later than the 15th of the month following the start of the project. Failure to comply with timely project status reporting will affect the overall project health.
3. Added by ITAC on December 13, 2023.
Prior to providing change request approval, the Agency must work with the Department of Administration (ADOA) and Department of Homeland Security (AZDOHS) Cyber Command, to assure the hosting environment that was approved by AZDOHS Cyber Command has not been significantly altered.

The Change request is scheduled to be **reviewed by ITAC at the March 19, 2025** meeting. Should the ITAC approve the change request, you may then proceed to secure additional approvals as required from the Joint Legislative Budget Committee, the Office of Strategic Planning and Budgeting, and the State Procurement Office.

Thanks

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2 attachments

 **PIJ- DE24011 (1) (1).pdf**
220K



CR-1182 Change Request Review .pdf
261K