



Thomas O'Dowd <thomas.o'dowd@azdoa.gov>

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## DE23015 - DTS ServiceNow (Change Request ITAC Recommendation)

1 message

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Thomas O'Dowd <thomas.o'dowd@azdoa.gov>

Wed, Mar 13, 2024 at 4:04 PM

To: Angie Rodgers <angierodgers@azdes.gov>

Cc: Sara Boggus <sboggus@az.gov>, Clayton Sikes <claytonsikes@azdes.gov>, Dan Wilkins <danwilkins@azdes.gov>, Mark Darmer <mdarmer@azdes.gov>, Roberta Harrison <robertaharrison@azdes.gov>, David Steuber <dsteuber@azdes.gov>, Bryon Winston <bwinston@azdes.gov>, Durga Pattela <dpattela@azdes.gov>, Wesley Fletcher <wfletcher@azdes.gov>

Executive Deputy Director Rodgers,

In response to the change request submitted to modify the "DTS ServiceNow" project, it has been reviewed by the Arizona Department of Administration (ADOA) Strategic Enterprise Technology (ASET) office to add additional scope and extend the end date from June 21, 2024 to October 25, 2024.

This notification is the Arizona Strategic Enterprise Technology Office's recommendation to the Information Technology Authorization Committee (ITAC) for Approval with Conditions of the amended technology project as follows:

1. Should development costs exceed the approved estimates by 10% or more, or should there be significant changes to the proposed technology scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET, and ITAC if required, for review and approval prior to further expenditure of funds.
2. Monthly reporting on the project status is due to ADOA-ASET no later than the 15th of the month following the start of the project. Failure to comply with timely project status reporting will affect the overall project health.

The Change request is scheduled to be **reviewed by ITAC at the March 20, 2024** meeting. Should the ITAC approve the change request, you may then proceed to secure additional approvals as required from the Joint Legislative Budget Committee, the Office of Strategic Planning and Budgeting, and the State Procurement Office.

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### 2 attachments

 **DE23015 - DTS ServiceNow - ITAC Change Request Amendment .pdf**  
80K

 **PIJ - DE23015 - DTS Service Now.pdf**  
590K