

GA22001 - AFIS 4.0 Upgrade

State of Arizona – ADOA GAO

Change Request

February 21st, 2024



Agency Vision

The General Accounting Office (GAO) is responsible for establishing Statewide accounting policies and procedures, managing the Arizona Financial Information System (AFIS), administering the Statewide Payroll through the Human Resources Information Solution (HRIS), preparing the Statewide Financial Reports, and providing technical assistance and other management advisory services.

Agency Mission

To provide State and Federal agencies, the general public, and other interested public or private entities with accurate and timely financial services, management information, and technical assistance while ensuring compliance with related statutes and rules; to maintain and improve the Statewide automated financial systems; and to provide for the safeguarding of State assets.



Project Team Introduction

Roles Present at ITAC

- **Angela Dillard - Statewide Chief Financial Officer/Deputy Assistant Director**
Division of Business and Finance (DBF) - General Accounting Office (GAO)
- **Joanna Greenaway - Statewide Financial System Administrator - AFIS**
Division of Business and Finance (DBF) - General Accounting Office (GAO)

Project Introduction

Date/high-level overview of the approved original project investment justification (PIJ):

On *March 17th, 2022* ADOA ASET approved the original project investment justification (GA22001) to procure the *AFIS 4.0 Upgrade* solution.

This solution was successfully delivered in October of 2023. CGI, the vendor who provided the services, has a cost schedule in our contractual agreement where the final invoice is scheduled to be paid for the end of FY2024. We are adjusting the official project close out date to match the final invoice date for June 30th, 2024.

Recommended Conditions

ADOA-ASET Conditions

1. Should development costs exceed the approved estimates by 10% or more, or should there be significant changes to the proposed technology scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET, and ITAC if required, for review and approval prior to further expenditure of funds.
2. Monthly reporting on the project status is due to ADOA-ASET no later than the 15th of the month following the start of the project. Failure to comply with timely project status reporting will affect the overall project health. The next status report for this project is due on March 15, 2024.

ITAC Voting Options

What ITAC May Consider In Review Whether:

- a. The proposed solution addresses the stated problem or situation;
- b. The budget unit is competent to carry out the project successfully;
- c. Sufficient sponsorship and support by budget unit leadership exists;
- d. Cost estimates provided are accurate;
- e. The proposed project aligns with the budget unit's Strategic IT Plan; and
- f. The proposed solution complies with statewide IT standards.

ITAC Motions:

- a. Move to Approve
- b. Move to Approve with Conditions As Presented
- c. Move to Approve with Conditions
 - i. Committee May Modify or
 - ii. Add Conditions
- d. Move To Deny

Relevant Statutes and Rules