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RV23006 - State Tax Accounting and Reconciliation System (STARS) Discovery and Planning Phase (Change Request ITAC Recommended)

Anjali Patel <anjali.patel@azdoa.gov>   Thu, Nov 9, 2023 at 3:23 PM
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Director Woods,

In response to the change request submitted to modify the Change Request (CR) for the **"State Tax Accounting and Reconciliation System (STARS) Discovery and Planning Phase"** project, it has been reviewed by the Arizona Department of Administration (ADOA) Strategic Enterprise Technology (ASET) office to expand the development costs, scope, and end date to accommodate the request of the FY24 appropriation in support of the remaining 12 months of the 18 month Discovery and Planning Phase.

The request includes: the development budget to expand from $14.9 million to $31.6 million, the end date to extend from February 8, 2024 until February 7, 2025, and the scope to include the remaining milestones of the 18-month Discovery Phase.

This notification is the Arizona Strategic Enterprise Technology Office's recommendation to the Information Technology Authorization Committee (ITAC) for Approval with Conditions of the amended technology project as follows:

1. Should development costs exceed the approved estimates by 10% or more, or should there be significant changes to the proposed technology scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET, and ITAC if required, for review and approval prior to further expenditure of funds.
2. Monthly reporting on the project status is due to ADOA-ASET no later than the 15th of the month following the start of the project. Failure to comply with timely project status reporting will affect the overall project health.
3. Prior to system production environment launch or go live, the Agency must work with the Department of Administration (ADOA) and Department of Homeland Security (AZDOHS) Cyber Command, to assure the System Security Plan document is completed and approved by Cyber Command in order to ensure that the selected solution will provide an appropriate level of protection for State data.
4. The Agency may proceed with the proposed solution with the provisional AZRAMP authorization, however, the Agency must work with the Department of Administration (ADOA) and Department of Homeland Security (AZDOHS) Cyber Command to provide a report to Information Technology Authorization Committee (ITAC) on progress toward achieving full AZRAMP authorization by August 30, 2023. Additional reporting may be required by ITAC or ADOA-ASET.
5. The Agency must submit a report upon the conclusion of the discovery milestone to the Information Technology Authorization Committee (ITAC) that outlines the timeline for system validation of Internal Revenue Service (IRS) requirements and the attainment of FedRAMP authorization. IRC §6103 limits the use of FTI to certain purposes based on the authority under which it was received. IRS requires FedRAMP authorization followed by a 45 day notification prior to implementing certain operations including the ingesting any FTI into the solution, or technology capabilities that use FTI.
6. ADOA-ASET in coordination with ADOR will provide quarterly reports of the overall status of the project to the Joint Legislative Budget Committee (JLBC). The report will address the vendor's progress in compliance with all required cyber security controls for the system.

The Change request is scheduled to be **reviewed by ITAC at the November 15, 2023** meeting. Should the ITAC approve the change request, you may then proceed to secure additional approvals as required from the Joint Legislative Budget Committee, the Office of Strategic Planning and Budgeting, and the State Procurement Office.

Best,
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