

# Business One Stop

## State of Arizona – ADOA-ASET

### Informational Update

July 19, 2023

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#### ADOA Vision

Our vision is to be the information technology leader for Arizona government, providing innovative and transformative services. This won't happen overnight. And it won't happen in a vacuum. Working together toward this shared goal, we will succeed.

#### ADOA Mission

Inspired by that vision, our mission is to deliver forward-thinking and secure IT solutions to state agencies. We will achieve this by:

- Putting the customer first
- Offering world-class services
- Focusing on value, not cost



# Project Status

## Description of Project

Business One Stop offers an alternative to the agency-based application process by providing users with a comprehensive business formation and management portal. In Phase One, the Program focused on tools that allow for forming and managing LLCs and the creation of trade names, trademarks, and tax licenses.

## Updates

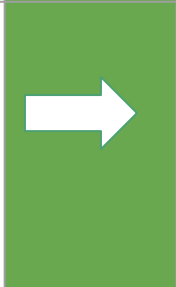
- May 1, 2023: Business One Stop was awarded the State IT Innovation award in a national contest.
- May 9, 2023: Business One Stop enables Partnership formation (LP & GP) online for the first time. Additional releases in May-June have allowed Business One Stop to offer domestic and foreign limited liability partnership (DLP, DLLP, DLLL, and FLP) registration.
- May 17, 2023: Business One Stop User Guide was published to the BusinessOneStop.az.gov website and shared with partner agencies as a call center reference guide and a community engagement tool.
- June 30, 2023: All remaining ACC Phase One features completed. Entrepreneurs and authorized agents of any LLC or PLLC can use Business One Stop to manage a business in the same ways offered by ACC's eCorp system. (Release occurred on July 6 due to the holiday.)

# Key Accomplishments in Phase 1

- The Program released Business One Stop on August 24, 2022.
  - The website has **processed 2,300 applications**.
  - **97% of applications** are started and submitted on the same day.
- Business One Stop offers users the ability to form **8 different business types**: Limited Liability Company (LLC), Professional Limited Liability Company (PLLC), Sole Proprietorships, Limited Partnerships, General Partnerships, Domestic Limited Liability Partnerships, Domestic Limited Liability Limited Partnerships, and Foreign Limited Partnerships.
- Business One Stop users can **reserve trade names and trademarks and acquire tax licenses**.
- Owners and authorized agents can **fully manage all lifecycle stages of LLCs and PLLCs** (planning, starting, running, and closing). Owners and agents can **access documents** critical to managing the business from the dashboard.
- **Instant approvals** have reduced the processing time of most applications. Previously, entrepreneurs were expected to wait 2-4 weeks for an approval/rejection of each application.

# Project Health Card

Overall Project Health is **Green**

Schedule		<ul style="list-style-type: none"><li>• The Program completed development and testing of all remaining Phase One features on June 30th, 2023. Due to the Independence Day holiday, the features were release on July 7th, 2023.</li><li>• Planning for Phase 2 scope, budget and timeline have been completed with input from each of the partner agencies.</li></ul>
Milestones		<ul style="list-style-type: none"><li>• Released all domestic partnership types as well as Foreign Limited Partnership (FLP). Within Phase 2 the Program will continue to develop these workflows in order to include the registration of all partnerships.</li></ul>
Budget		<ul style="list-style-type: none"><li>• The Program is currently tracking under budget. As directed in the FY2024 budget appropriation bill, funds scheduled to expire June 30, 2023 will continue to be accessible by Business One Stop in the following year.</li><li>• The Program anticipates that with development plans for Phase 2 all appropriated funds will be expended.</li></ul>

# Financial Burndown Chart

## Current burndown for Business One Stop (as of 6/30/2023)

Project Budget: \$7,758,900  
 Expenditure in FY22: \$1,932,355  
 Expenditure in FY23: \$4,729,023  
 Budget Remaining: \$1,097,522

Project Start Date: 7/1/2021  
 Est. End Date: 6/30/2023

	SFY 2023											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun
<b>Baseline Projection</b>	\$480,986	\$534,125	\$601,221	\$403,350	\$403,037	\$479,119	\$339,479	\$371,194	\$347,486	\$319,486	\$326,499	\$338,776
<b>Actual</b>	\$98,601	\$249,740	\$386,762	\$376,145	\$265,248	\$695,990	\$191,656	\$567,836	\$635,662	\$454,720	\$310,672	\$495,989
<b>Variance (\$)</b>	382,385	284,385	214,459	27,205	137,789	(216,871)	147,822	(196,643)	(288,177)	(135,235)	15,827	(157,212)
<b>Variance (%)</b>	79.50%	53.24%	35.67%	6.74%	34.19%	-45.26%	43.54%	-52.98%	-82.93%	-42.33%	4.85%	-46.41%

# Project Timeline

## Current timeline for Solution

### Close Testing & Launch

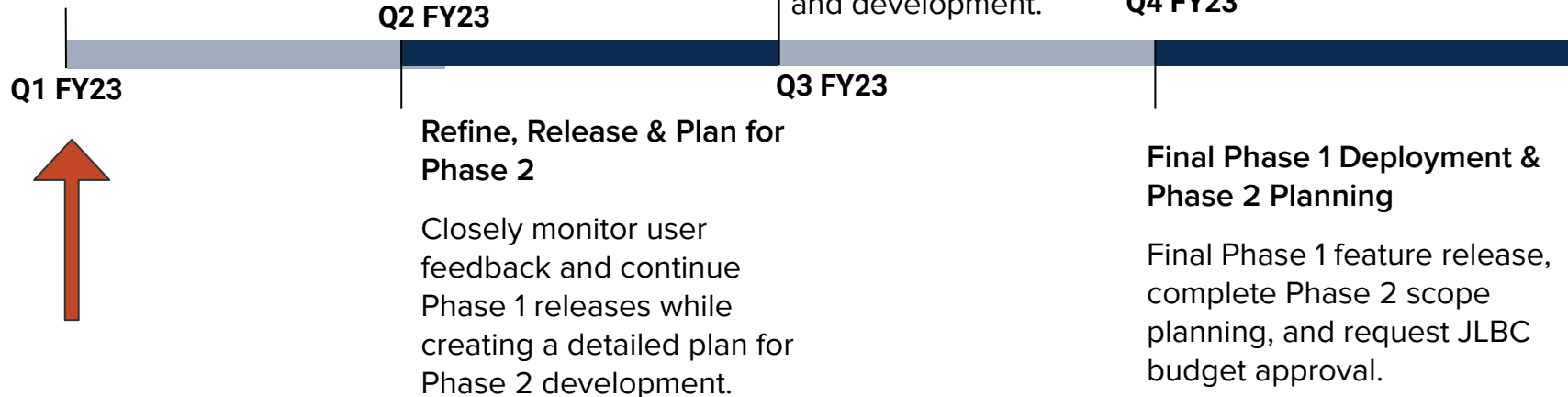
Complete all testing. Launch Business One Stop. Market the portal to the public.

Business One Stop was released on August 24, 2023.

### Future Releases

Continue support of the program and iteratively release LLC and PLLC maintenance features.

Continue Phase 2 planning and development.



# Next Update

The Program is planning to bring a Change Request to ITAC in August. This will be a request for change of scope, timeline, and milestones as the Program closes Phase 1 and begins Phase 2 of development.

# Q & A Session



# Project Timeline

## FY24 Roadmap

