

DE22003 Child Care Electronic System

State of Arizona – DES DCC

Change Request

ITAC - June 21, 2023



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

Agency Vision

All Arizonans who qualify receive timely DES services and achieve their potential

Agency Mission

DES will ensure the strength and economic stability of Arizona by providing timely, temporary benefit assistance, and aid to vulnerable, qualifying Arizonans.



Project Team Introduction

Roles Present at ITAC

- Mark Darmer - Chief Information Officer, Assistant Director, DTS
- Clayton Sikes - Deputy CIO, Chief of IT Operations, DTS
- Yolanda Roberts - Deputy Assistant Director, DCC
- Eduardo Colin - IT Administrator, DCC

Project Introduction

Date/high-level overview of the approved original project investment justification (PIJ):

On 12/15/2021, ADOA ASET approved the original project investment justification (PIJ) to procure the *Child Care Electronic System* solution.

This solution:

- *Improves the timeliness, accuracy and audit trail of time and attendance tracking data using automation.*
- *Decreases the administrative burden on state agency staff by reducing manual paper processes.*
- *Lessen the burden of manual paper processes for child care providers.*
- *Improves opportunities to engage and enroll more child care providers.*
- *Increases customer service, communication and convenience for the parents with children in our program through automation.*
- *Increases fiscal accountability, fraud detection and prevention efforts using authentication features and reviewable audit trail.*
- *Enhances monitoring of child to staff ratio compliance in licensed child care facilities.*
- *Enhances child safety, improve location efforts in child care settings in the event of an emergency.*

The original PIJ spanned 01/18/2022 - 04/28/2023 and had development costs of \$4,636,816.

Project Change Request Overview

What in the PIJ is changing?:

- ✓ Timeline
 - From 04/28/2023 to 01/31/24
- ☐ Scope
 - Descoping ____ and/or Adding ____
- ☐ Budget
 - From \$____ to \$____

What initiated this change?:

- *The non project related Statewide Exela printing issue required the project resources to be reallocated, delaying development on this project.*
- *There have also been 8 high-priority initiatives approved that required resources to be temporarily reallocated.*
- *The lack of technical resources to cover both production and project work.*
- *Technical issues with file transfer errors during development/testing.*
- *Technical issues with the Procure to Kinderconnect integration.*

Change in Project Financials

- No change in scope
- No change in budget cost
- The FY 2024 budget, which extends the project's appropriation end date to June 30, 2024, was passed by the legislature and signed into law by Governor Hobbs.
- Following are the new dates for the project milestones. We are asking to extend the project end date out to 01/31/24.

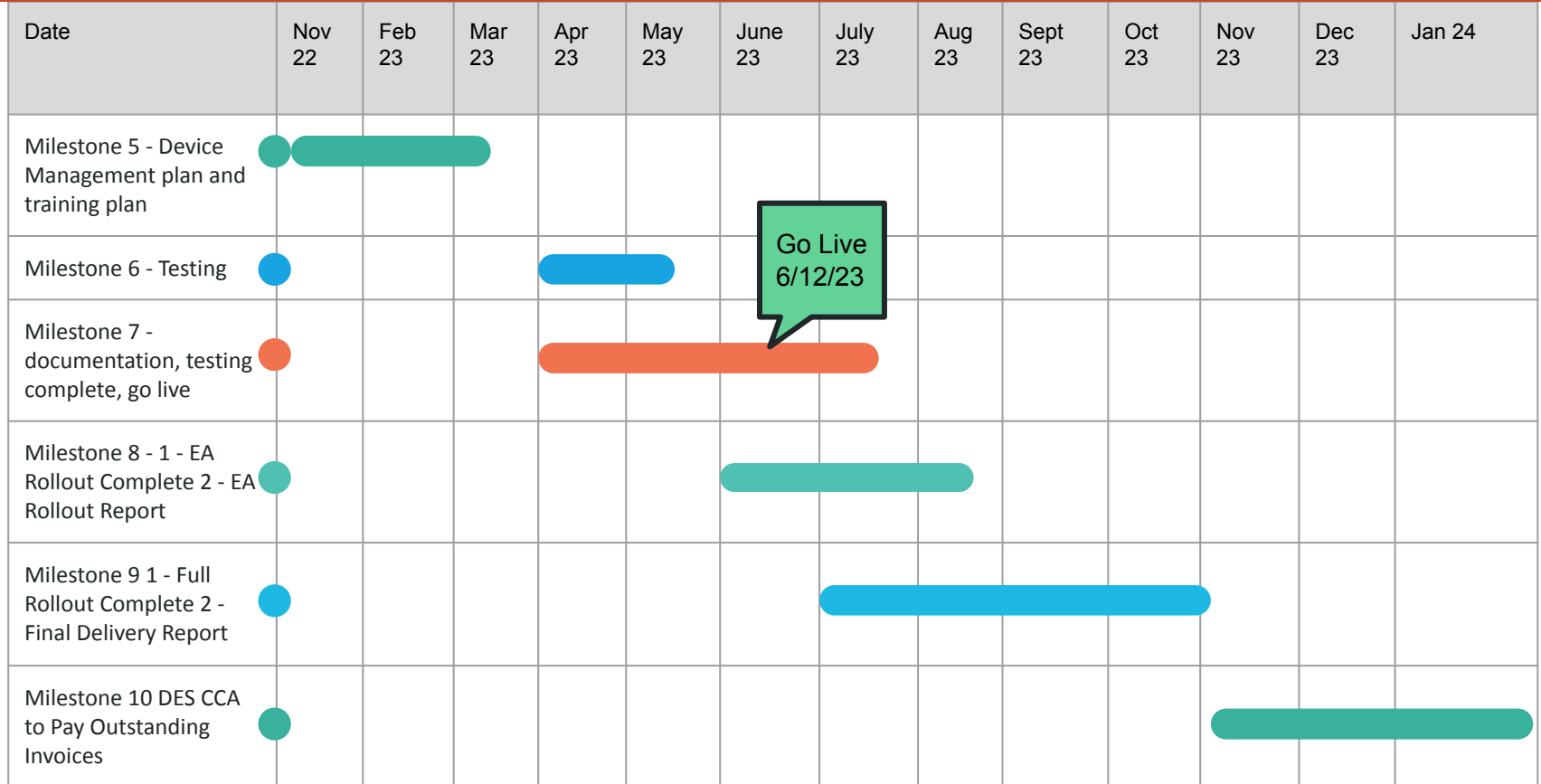
Revised Project Timeline

Identify any change in timeline and possible benefits:

Milestone Name	Milestone Health	% Complete	Original Start Date	Original End Date	Revised Start Date	Revised End Date
Milestone 1 - Project Plans update and review		100	01/03/2022	02/28/2022		
Milestone 2 - Design and Training Plan		100	03/01/2022	03/15/2022		
Milestone 3 - configuration, Training plans, documentation		100	03/16/2022	03/31/2022		
Milestone 4 - Interface and testing plans		100	04/01/2022	04/30/2022		12/23/2022
Milestone 5 - Device Management plan and training plan		100	05/01/2022	05/31/2022	11/28/2022	03/13/23
Milestone 6 - Reports for the following: Interfaces Testing, QA, UAT, FIT Plan, DCC staff trained		100	06/01/2022	06/30/2022	04/01/23	05/12/23
Milestone 7 - documentation, EA Training report, go live		90	07/01/2022	07/31/2022	04/01/23	07/12/23
Milestone 8 - EA Rollout Complete, EA Rollout Report		0	08/01/2022	09/30/2022	06/01/23	08/07/23
Milestone 9 Full Rollout Underway, NCRP documentation complete		0	10/01/2022	12/31/2022	07/03/23	11/02/23
Milestone 10 DES DCC to Pay Outstanding Invoices		0	01/01/2023	03/31/2023	10/03/23	01/31/2024

Remaining Project Timeline

Revised timeline for Solution - CCES



Q & A Session