



Leslie Carey <leslie.carey@azdoa.gov>

Informational Only, No Action Required: AS21008 - Business One Stop (CR ITAC Recommendation)

1 message

Leslie Carey <leslie.carey@azdoa.gov>

Thu, Jun 9, 2022 at 1:00 PM

To: Andy Tobin <andy.tobin@azdoa.gov>

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Director Tobin,

In response to the change request submitted to modify the Change Request (CR) for the “**Business One Stop**” project, it has been reviewed by the Arizona Department of Administration (ADOA) Strategic Enterprise Technology (ASET) office to modify and extend the project end date to June 30, 2023.

This is notification of Arizona Strategic Enterprise Technology Office's Approval with Conditions of the technology project as follows:

- Should development costs exceed the approved estimates by 10% or more, or should there be significant changes to the proposed technology scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET, and ITAC if required, for review and approval prior to further expenditure of funds.
- Monthly reporting on the project status is due to ADOA-ASET no later than the 15th of the month following the start of the project. Failure to comply with timely project status reporting will affect the overall project health.

The Change request is scheduled to be **reviewed by ITAC at the June 15, 2022** meeting. Should the ITAC approve the change request, you may then proceed to secure additional approvals as required from the Joint Legislative Budget Committee, the Office of Strategic Planning and Budgeting, and the State Procurement Office.

As always, let us know if you have any questions.

Best Regards,

Les Carey

Oversight IT Analyst

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