



DOUGLAS A. DUCEY
GOVERNOR

STATE OF ARIZONA
OFFICE OF THE GOVERNOR

EXECUTIVE OFFICE

EXECUTIVE MEMO

To: Agency Directors, CIOs
From: Sarah Rose Webber
Re: Change in Contracting Policy for 3rd Party IV&V
Date: February 15, 2022

Dear Directors and Chief Information Officers,

Information technology is at the core of the interactions between Arizonans and your agencies. The quality of our IT systems can often be the difference between efficient, high-quality citizen interactions, and frustrating experiences. To deliver the best, and most cost-effective, results for you and your customers it's important to have strong review and thoughtful oversight over the tax-payer dollars we invest in IT systems.

With that goal in mind, we are making a change to the process by which we contract with firms that provide third party independent validation and verification (IV&V) over IT projects.

For any new IT projects presented to ITAC on or after March 16, 2022, ADOA-ASET will be the entity responsible for managing 3rd party IV&V providers on IT projects costing \$5M or more, in alignment with state statutory oversight requirements. ADOA-ASET will select the vendor and provide scope and direction of the vendor's work.

For any projects approved by ITAC before March 16, 2022, ADOA-ASET will, at its discretion, determine whether to seek an amendment to the existing IV&V contract to assume management responsibilities. Agencies shall cooperate with any such amendment and transfer of management responsibilities to ADOA-ASET.

This will ensure that IV&V is truly an independent assessment of the project so you receive helpful, neutral, guidance. Agencies will continue to include the IV&V costs in their IT project budgets and will make financial arrangements with ADOA as necessary.

This change is being implemented administratively, through this executive memo, in accordance with A.R.S. § 18-104 (A)(1)(g). Nothing in this executive memo shall be interpreted to conflict with any federal laws or regulations related to IV&V.

The Governor's Office shared this proposed policy change with agency chief information officers and IT leaders at the Tuesday, February 8, 2022 IT Leadership Roundtable meeting. We are grateful to the agencies that reviewed the proposal and provided feedback that informed this final policy.

Thank you,

Sarah Rose Webber
Chief of Operations